

Accountancy Packages



Bronze Package

This package is ideal for small businesses who require accounting services with a turnover of less than £75,000 per year and employ up to 5 people.

- Issuing and processing invoices
- Processing expenses
- VAT returns

- Monthly payroll
- HMRC statutory reporting
- 1 hour ad-hoc telephone support



Silver Package

This package is ideal for small to medium sized businesses who require accounting services and employ up to 25 people.

- Issuing and processing invoices
 Monthly payroll
- Processing expenses
- HMRC statutory reporting • 2 hours ad-hoc telephone support

VAT returns

- Process of work place pensions with payroll slip and choice of SMS or email





Gold Package

This package is ideal for medium to large businesses who require accounting services and employ up to 50 people.

- Issuing and processing invoices
 Monthly payroll
- Processing expenses
- VAT returns

- HMRC statutory reporting
- 3 hours ad-hoc telephone support Process of work place pensions with payroll slip and choice of SMS or email



All packages are purchased on a minimum 12 month contract. Prices exclude any software costs required to provide the services requested. All prices displayed are monthly costs for each package. * 10% Discount only applies when purchased with a HR package.

* Receive a 10% discount when purchased with HR package

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Human Resources Packages



+VAT

Bronze Package

This package is ideal for small businesses who require HR services with a turnover of less than £75,000 per year and employ up to 5 people.

- Basic contract of employment
- Disciplinary and grievance policy
- 1 hour ad-hoc telephone support

Silver Package

This package is ideal for small to medium sized businesses who require HR services and employ up to 25 people.

- Contract of employment
- HR recruitment paperwork
- Employee handbook

- 2 hours ad-hoc telephone support
- Half day HR audit visit





Gold Package

This package is ideal for medium to large businesses who require HR services

- Contract of employment
- HR recruitment paperwork
- Employee handbook
- 3 hours ad-hoc telephone support
- Annual audit of contractual documentation
- Full day HR audit visit



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